Jesuit Scholarship Program 2022-2023 General Framework Schedule & Activities

Scholarship opportunities are created by St. John's College for a number of significant purposes, principally among them the recognition by the College of the dominant need for pursuing higher learning among students in general. In making available these opportunities specifically to Junior College students and in recognizing the significance of these opportunities for the advancement of the mission of the College in its service to Belize and beyond, a framework for the implementation of a plan is developed in accordance with the following terms and timeline:

- **1.**The process begins when the College President requests the specific support of the Jesuit colleges and universities through each one's President; a formal letter of request is sent during the 1st semester by October/November;
- **2.** The Office of the President receives formal feedback from the colleges/universities and thereafter begins preparing a list of schools with favorable responses; if there has been no response by the end of the 1st semester, a follow-up letter is re-sent electronically via email; amendments are subsequently made to the list once further responses are received; schools with favorable responses are emailed with a message of thanks and follow-up and those with unfavorable responses are emailed with a message for future support;
- **3.** The student body in the Junior College Division is informed by the Dean's Office of the confirmed participating universities.
- **4.** All applications will be submitted to and reviewed by the Dean's Office for the purpose of ensuring that they have been completed in accordance with criteria developed specifically for student eligibility; as a part of reviewing each application, the Dean's Office will inform students in a timely manner of incomplete submissions and in each instance will request of students a final re-submission by **Monday**, **February 6th**, **2023**.
- **5.** In keeping with tradition in the selection of students, the following guidelines will be followed for submission of applications:
- <u>a</u>] Students must submit the form that is issued by the College and posted on the College's website; the form details application eligibility and selection criteria;
- **b**] All applications, after having been reviewed by the Dean's Office, will be short-listed through a joint meeting between the Dean's Office and the Office of the President by **Monday**, **February 27**th, **2023**.
- <u>c</u>] A selection committee will be convened by the Dean's Office by Tuesday, January 17thfor the purpose of a final selection of qualified students by candidate interviews to be scheduled for the week days of Tuesday, March 21st through Thursday March 23rd 2023; interviews will be conducted in the Dean's Conference Room in Yorke Hall; please note that Jesuit Scholarship Interview Guide is to be used;

- <u>d</u>] Announcements to the students will be made by the Dean's Office by Tuesday, April 18th, 2023 of those selected;
- **e**] Meeting with parents of selected students for their acceptance of scholarship terms will be scheduled by the Dean's Office for both the Dean and the President for Thursday, April 20th, 2023, at the Conference Room # 3 in Yorke Hall;
- **f**] A confirmation by each student selected as well as the submission of Financial Declaration form is to be done through the Dean's Office by Monday, April 26th, 2023.
- **g]** Submission of selected students as nominees to colleges/universities will be done through the President's Office by Tuesday, May 2nd, 2023.

Schedule:

Monday, January 23rd, 2023	Deadline for submission of applications including personal development records, birth certificate, preliminary financial declaration, and letters of recommendation from current teacher and one outside source.
Monday, February 6th, 2023	Final Deadline for re-submission (incompletes)
Monday, February 27th, 2023	Announcement of short-listed applicants and interview schedule
Tuesday, March 21st, - Thursday, March 23rd, 2023	Interviews with Eligible applicants
Tuesday, April 18th, 2023	Announcement of Selected Students
Thursday, April 20th, 2023	Meeting with Parents and Selected students and submission of Financial Declaration
Monday, April 26th, 2023	Deadline for Confirmation of Acceptance
Tuesday, May 2nd, 2023	Submission of nominations of Selected Students to Colleges / Universities