



St. John's College Landivar Scholarship Application Form



What is the Landivar Scholarship Program?

Each school year, income from the Landivar Scholarship Fund is used to provide assistance to students who qualify for financial aid. The Landivar Scholarship Fund, established in the 1950s, assists needy and qualified students through the program each year. In return for the assistance received from the College, students who are awarded Landivar Scholarships are expected to make a commitment of service by carrying out specific duties assigned by the Assistant Dean for Student Services and are supervised by designated faculty supervisors. Such service may include providing assistance as student assistants in one of the school offices, including: the Dean's Office, the Academic Affairs Office, Student Affairs Office, Library, Science and Computer Labs.

Students must maintain the minimum of a **2.5 G.P.A.** in semester work and complete a minimum of ten (10) hours assistance at assigned campus locations each week. These hours will be documented on a general time sheet, which is signed by both student and supervisor at each session.

Students must apply every semester because a task appraisal will be done at the middle and at the end of the semester by location supervisors. The evaluations are reviewed by the Financial Aid Committee at these times. Students must adhere to the Student Code of Conduct of the College as outlined in the Student Handbook. Students who are placed on suspension for disciplinary issues risk losing the award. The ultimate decision will be made by the Dean of the College. Please note that failure to adhere to a scheduled time can result in financial consequences. Students must be professional at all times, especially when doing their assigned projects.

Only students who have been accepted into St. John's College Junior College will be considered for a Landivar Scholarship.

Who qualifies for the Landivar Scholarship Program?

The Landivar Scholarship may be approved to cover a portion of the cost of approximately \$500.00 for a full-time student (12 credit hours or more per term/semester) or (9 credit hours or more per term/semester) for a part-time student. The Landivar Scholarship is based on academic merit **and** financial need. To qualify for this scholarship, students must have a minimum GPA of 2.5 and must provide evidence of financial need (e.g., income tax TD4 forms from parents or guardians). Students who are awarded Landivar Scholarships **must apply each semester** and must continue to meet the academic merit and financial need criteria in order to retain their Landivar Scholarship each semester.

Note: Students who receive substantial financial aid from another source may have his/her application denied by the Financial Aid Committee after submission.

Application Process

Students interested in applying for a Landivar Scholarship are to complete the application form and submit it along with the supporting documentation and a personal statement to:



Landivar Scholarship Committee
Student Affairs Office
Yorke Hall
St. John's College

Monday to Friday: 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.

Application Deadline: December 8, 2023

SJC JC - Landivar Scholarship Program Application Form

Instructions: Complete Sections I, II, III, IV of the application form and submit it along with the supporting documents and a personal statement.

SECTION I – PERSONAL DATA

- 1a. Name: _____ 1b. Age: _____
(Last name) (First name) (Middle Name)
2. Home Address: _____
(Street) (City/Town) (District)
3. Telephone: _____/_____ 4. E-mail Address: _____
(home) (mobile) (please print legibly)
5. High School: _____ 6. Employer: _____ 7. Phone: _____
(for working students only)
8. Program and major into which you were accepted: _____
9. Term/Semester: _____
(first, second, third, summer)

SECTION II: PARENTAL/GUARDIAN/SPOUSAL DATA

10. Name: _____ **Relationship to Applicant:** _____

Home Address: _____
 (Street) (City/Town) (District)

Telephone: _____/_____ E-mail Address: _____
 (home) (mobile)

Employer: _____ Job Title: _____ Annual Salary \$ _____
 (if applicable) (if applicable) (if applicable)

11. Name: _____ **Relationship to Applicant:** _____

Home Address: _____
 (Street) (City/Town) (District)

Telephone: _____/_____ E-mail Address: _____
 (home) (mobile)

Employer: _____ Job Title: _____ Annual Salary \$ _____
 (if applicable) (if applicable) (if applicable)

12. How many dependents (persons under 21, over 65 or with a disability) live with your spouse/guardian/parent?

Name	Age	Relationship to Person

13. How many of these dependents are attending school?

Primary _____ High School _____ Junior College _____

SECTION III – SUPPORTING DOCUMENTATION:

1. Provide an Income Tax Statement of Emoluments (TD4) or a Certificate of Assessment to verify some for the financial year ending December 31st 2022 for each parent or guardian listed above. (These statements/forms are available from the Income Tax Department for both employed and unemployed persons). PLEASE NOTE THAT YOUR APPLICATION WILL NOT BE CONSIDERED UNLESS VERIFICATION OF PARENT’S/GUARDIAN’S (for minors only) OR APPLICANT’S (adult students) INCOME IS PROVIDED.

2. Copy of High School transcript (for new applicants only) or Grade Report (students reapplying)

3. Copy of your Junior College acceptance letter (new applicants only)

SECTION IV: WORK CHOICE

Please indicate which of the following assignments you are applying for. Please indicate which assignment is your first, second and third choice:

_____Library Assistant: 2 positions available (duties include shelf-reading, re-shelving books and general upkeep of the library.

_____Science and Computer Science Lab Assistants: 5 positions available (duties include assisting with preparation of labs, cleaning of lab equipment, and general upkeep of science labs)

_____Facility Monitor: 2 positions available (duties include monitoring the tidiness of a set of classrooms or facilities, including the area in front of and around facilities, ensuring that fans and lights are turned off when not in use and reporting any damaged furniture or improperly functioning equipment)

_____Lunch Monitor: 2 positions available (duties include monitoring students' use of the facilities during lunch hour, ensuring students dispose of their garbage and reporting incidents to the Associate Dean for Student Services)

_____Student Service Assistant: 6 positions available (duties include assisting students and visitors with information and directions, updating bulletin boards, preparing facilities and materials for events, running on-campus errands, and providing general support as needed to various administrative offices.)

SECTION V: PERSONAL STATEMENT

Write a 2 page essay (double spaced) on why we should give you the Landivar Scholarship.

Student Signature: _____Date: _____

Parent/Guardian Signature: _____Date: _____