

St. John's College





"Men & Women
For and With Others"





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Foreword from the President

Dear Future Wildcats,

For the past 135 years, St. John's College has partnered with the people and country of Belize through the provision of Catholic Jesuit education at its High School Division, Extension Division and its Junior College Division. Commencing in 1887 with the establishment of the all-boys high school in Belize City, St. John's College has sought to contribute to the greater good of Belizean society through the education and development of greater human beings. As Fr. Adolfo Nicholas, former Father General of the Society of Jesus said "Jesuit Education from the perspective of St. Ignatius, is about how we can help humanity." In our Belizean context, Jesuit Education is about how we educate and form a person to contribute to the development and advancement of our Belizean society not only productively and financially but more important morally and ethically. However, in order to ensure that St. John's College could continue to contribute to the development of the Belizean student beyond secondary education it was imperative that SJC grow as an institution. Therefore, 65 years after its creation, in 1952 St. John's College established its Sixth Form Division to not only continue to expand the objectives of Jesuit Education but also to meet the evolving needs of a developing nation; especially by educating young leaders that would lead our great country into the era of independence.

Initially, the Sixth Form Division was meant to prepare post-secondary students for Advanced Level Examinations set by Cambridge University. However, these programs of study were broadened in the mid 1960's to provide studies leading to an Associates Degree with the objective of providing more opportunities to the students of Belize. Today, Belize faces many new and diverse challenges such as increased violence, the proliferation of drugs, poverty, unemployment, corruption, environmental

issues but most importantly, a growing number of students unable to access higher education. There is no doubt that in order for a growing nation such as ours to achieve its maximum potential it must be able to rely on the knowledge, skills and values of an educated populace. An educated populace driven not only towards selfish pursuits but towards the pursuit of nation building. A populace of men and women for and with others. Unfortunately, for many of our Belizean people higher education is a costly commodity only available to a minority. The current status quo is therefore incompatible with the developing needs of our country and must be rectified if we are to fulfill our potential as a nation. I am therefore extremely pleased that 70 years after the opening of the Sixth Form Division, St. John's College will become the first and only Catholic Jesuit institution of higher education providing affordable Bachelor's degree programs in Belize. SJC is committed to developing affordable and quality programs that will create opportunities which will allow you to succeed and to excel not only in your personal endeavors but also as a productive contributor of the wider Belizean society.

I invite you to become an integral member of our SJC family by applying to be a student of St. John's College. We want you to share in our mission and our vision by becoming a member of the inaugural cohort of students that will enroll in our Bachelor's Degree programs commencing August 2023.

Become a Wildcat Today!

God Bless.

Mirtha A. Peralta

President

1. Matriculation

- (i) Applicants for a Bachelor's Degree program at St. John's College (SJC) must possess an Associate Degree in a related field to be considered for admission.
- (ii) programs are open for admission in the August (Fall) Semester only. In cases where applications are submitted late, they will be automatically processed for the following academic year when the program is offered. Where an applicant for a Bachelor's Degree program possesses an Associate Degree in an unrelated field, foundation professional core courses at the associate level may apply.
- (iii) Applicants who are not Belizeans by birth or naturalization or who do not possess dual citizenship (including Belizean) must qualify for legal student status in Belize in compliance with regulations set forth by the Department of Immigration Services of Belize.

Violation of any regulation of the MOE or Department of Immigration Services will result in immediate cancellation of the applicant's application, admission, or registration by SJC.

2. Admission Schedule

Application and Admission Process for 2023-24	Semester I August 14-December 1, 2023
Online application service opens	December 12, 2022-January 31, 2023
Issuance of application acceptance results	by February 24, 2023
Admitted applicants confirm acceptance of offer of admission	by March 17, 2023
Registration of admitted applicants for upcoming semester	May 9-12, 2023

3. Program Duration

Bachelor's Degree programs offered at SJC typically span a period of two years or four semesters. Individual students may complete program requirements in more than two years, depending on selected program of study, prior academic coursework at the associate level, semester results while enrolled at the college, and personal progression to completion.

4. How to Apply

(i) The Application Form can **ONLY** be completed online. To obtain the application, please visit SJC's online portal: sicconnect.sic.edu.bz/sic.

- (ii) For ALL applicants, click on the Apply button. In Step 1, create your SJC online account. Review the accuracy of your information before submitting, as changes by the applicant are not possible after submission. A verification email inviting you to continue the application process is sent to the email address you provide when creating your online account.
- (iii) In step 2, proceed with completing the application online by clicking on the link sent to you in the verification email in (ii) above. Complete ALL required sections, verify the accuracy of all information, and then click "Submit."
- (iv) Print the Application Confirmation Letter displayed at the end of the application process, obtain all necessary signatures, and submit in hard copy form to SJC's Office of Admissions and Enrollment ALONG WITH the following documents in a legal-sized manila envelope:
 - proof of citizenship or naturalization: copy of birth certificate, passport, permanent residence, or naturalization certificate
 - · copy of valid social security card
 - one recommendation form from your Junior College Dean or Employer **AND** one recommendation from one other professional contact (e.g. past teacher, pastor, notary public, or community leader)
 - a sealed copy of ALL tertiary level transcripts
 - proof of payment of application fee of \$100

The above documents must be received for review for the notification of acceptance result to be sent Incomplete applications will not be processed. Documents submitted with the application are not returnable, regardless of the applicant's admission status. Please keep personal copies for future reference.

Please contact the Office of Admissions and Enrollment at admissions@sjc.edu.bz or at 223-3731, if any portal problems occur.

5. Selection Process

The selection is primarily based on application materials review and is at the sole discretion of SJC. Where clarification of such materials is necessary, the applicant will be contacted by phone or email. It is therefore important that contact information provided on the application be current and accurate. Further selection or eligibility for specific program options such as Nursing, Engineering, and Computer Science may require placement exams, subject to each program's academic criteria. If additional tests or interviews are required, the applicant will be contacted.

6. Confirmation Process

All applicants who receive an offer of admission must confirm acceptance of the offer by the due date specified in the Admission Schedule (#2 above). To complete the confirmation process, the applicant must submit the following documents to the Office of Admissions and Enrollment:

- (i) Confirmation of Acceptance Form with program option selection
- (ii) Student Health and Medical Form
- (iii) Online Technical Contract Agreement





Applicants who do not confirm by the due date are considered not to have accepted the offer of admission and are not eligible to register for the upcoming semester. Submitted applications that remain unconfirmed are valid for ONE year from the date of submission; a new application must be submitted beyond the expiration of the year.

7. Registration

Students who confirm attendance to SJC must submit the following document prior to the semester's registration period: copy of Associate Degree diploma, stamped and signed by the respective junior college office or by a Justice of the Peace as being a true copy of the original.

Registration for classes occurs within the period specified on the college calendar (see Admission Schedule, #2 above). Failure to provide a certified copy of the Associate Degree diploma will result in registration being denied.

8. Proficiency Requirements for Specific Programs

In instances where particular program options require a certain level of content achievement in specific subject areas such as Chemistry, Physics, Mathematics, or Computer Science, a placement exam may be required of the admitted applicant to determine his/her level of readiness for college-level courses in the subject area. Such placement exam is administered only to those applicants admitted to the specific programs with these requirements. Applicants are informed of the exam day, time, and requirements to complete.

9. Tuition and Fees

	Full-Time (15 credit hours)
Per Year Fees:	,
ID & Lanyard	15
Academic Catalog	35
Total Yearly Fees	50
Per Semester Fees:	
Administrative Fee	250
Tuition	@\$300/credit hour
Other Special Fees (applies to specific program	
requirements)	

10. Financial Assistance

Individual Merit Scholarships

Financial assistance may be provided yearly through the generosity of individuals who support the mission of SJC. Such funds are distributed to deserving recipients based on a combination of academic merit, service to community and school, and financial need. Financial assistance to students will include any combination of tuition, fees, and books.

Landivar Work Scholar Program

Students who wish to receive financial assistance from SJC through its Landivar Scholarship program will be at the sole discretion of SJC. Application forms are available at the Student Affairs Office, studentaffairs@sjc.bz, or on the college portal under Tools and must be submitted by the published deadline for each semester in which assistance is sought. In turn, students will be expected to maintain a minimum GPA of 3.00 each semester and meet a minimum weekly requirement of 20 hours of service to the college.

SJC Payment Plan

Students may request a semester payment plan arrangement. The relevant form is located in the online portal under Tools and must be properly completed and submitted to the Finance Office by the indicated deadline.

11. Program Offerings

Discipline	Program/s Offered
Business	BSc Finance
	BSc Management and Operations Leadership
	BSc Management and Operations Leadership:
	Concentration in Human Resources
	Concentration in Supply Chain and Marketing
Computer Science	Computer Information System with minor in Cyber Security
Health Science	BSc Nursing
Science	BSc Civil Engineering
	BSc Industrial Engineering
Social Science	BA Criminology
	BA Criminology:
	Concentration in Criminal Justice
	Concentration in Forensic Science
	Concentration in Sociology
	BSc Psychology

12. Contact Information

Application, admission, and academic questions:

Office of Admissions and Enrollment, (501) 223-3731 or admissions@sjc.edu.bz

Financial assistance questions:

Student Affairs Office, (501) 223-3731 or studentaffairs@sjc.bz Finance Office, (501) 223-3732 or accountsreceivablejc@sjc.edu.bz

Registration questions:

Office of the Registrar, (501) 223-3731 or registrar@sjc.edu.bz

Student clubs/organizations and campus activities questions:

Student Affairs Office, (501) 223-3731 or studentaffairs@sjc.bz

Tuition/fees estimates and payment plan questions:

Finance Office, (501) 223-3732/33 or accountsreceivablejc@sjc.edu.bz





Become a Wildcat today!

Jesuit Values

Varsity Sports

Associate's Degree Programs

Student Life

Bachelor's Degree Programs













