

# St. John's College

## JUNIOR COLLEGE

2024 Volume

*Guide for Incoming Students and Parents*

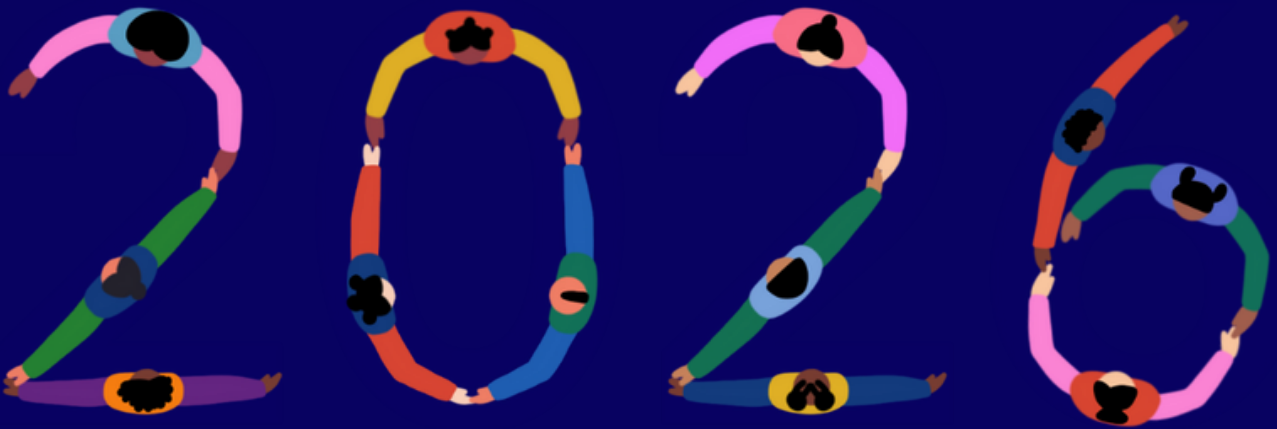


TRANSFORMATIVE EDUCATION

# CLASS OF

LOVE IN ACTION

SOCIAL RECONCILIATION



FINDING GOD IN ALL THINGS



*Men and Women for and with others*



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St. John's College was founded in 1887 by Father Cassian Gillett (Jesuit) as a school for boys. SJC was first located at the Catholic Presbytery, Holy Redeemer Cathedral, in Belize City. On July 17, 1917, the faculty and students moved to the campus known as the Loyola Park. In 1931 on September 11, Belize experienced a catastrophic Hurricane (Hattie) in which 11 Jesuits died and the campus was destroyed. The destruction of the campus required the school's return to the cathedral temporarily.

In 1952 St. John's College finally moved to its new and current campus named after the Central American poet and renowned scholar, Rafael Landivar, S.J.



In early 1952, in response to the growing need in Belize for higher levels of academic training, St. John's College expanded its traditional four-year high school program, offering a limited number of post-secondary school courses under the direction of Father Robert Raszkowski, S.J. Over time, these limited offerings expanded into what, in the British tradition, is called Sixth Form, a two-year program leading to Advanced Level Examinations, or simply, the "A-Levels." These external examinations are set by Cambridge University.

In the mid-1960's, SJC broadened the program of studies so that it met the requirements of the Associate Degree

awarded by junior and community colleges in the United States. This provided graduates of St. John's College Sixth Form a choice of further studies: they could enter Commonwealth Universities which require Cambridge "A Level" certificates or United States Universities as transfer students into the third year of an undergraduate degree program. In 1960, St. John's College Sixth Form was granted membership in the American Association of Community and Junior Colleges.



**St. Ignatius of Loyola**  
Founder of the Society of Jesus

Born: October 23, 1491  
Died: July 31, 1556 (Age 64)  
Beatified: July 27, 1609  
Canonized: March 12, 1622  
Feast Day: July 31

*"Love ought to show itself in deed more than words."*



**St. John Berchmans**  
Patron Saint of St. John's College

Born: March 13, 1599  
Died: August 13, 1621 (Age 22)  
Beatified: May 28, 1865  
Canonized: January 15, 1888  
Feast Day: November 26

*"Our true worth does not consist in what human beings think of us. What we really are consists in what God knows us to be."*

**OUR  
HISTORY**



# MISSION & IDENTITY

## OUR MISSION

St. John's College is a Jesuit Catholic educational institution that provides an inclusive and vibrant community where students deepen their faith, discern their purpose, and develop their unique gifts and talents in the service of humanity for the greater glory of God.

## OUR VISION

At St. John's College we dream of a world where the dignity of every individual is embraced and celebrated. We aim to be on the forefront of this transformation as a global center of learning, engaging the critical questions of our time with hope and compassion.

## A JESUIT SCHOOL IN BELIZE

The Jesuit educational tradition draws its uniqueness from the insights of St. Ignatius of Loyola, the founder of the Jesuits. These insights were embodied in the spiritual exercises and they remain the motivating foundation of St. John's College. They show their continuing influence by inspiring a special sense of community; a deeper commitment to the service of the church and of all people; and a search for greater dedication to Christ, for more effective love of neighbor and more awareness of God's presence in all things.

As a Jesuit school, St. John's College brings the 520- year Jesuit tradition of personal care for each individual to bear on every facet of its programs. Consequently, it seeks to develop in each young man and woman a positive self image, an appreciation of the richness of God's creation, the ability to ask and resolve basic questions of human existence, and to elicit a response beyond the ordinary and commonplace. It hopes to help students develop into "Men and Women For and With Others"; Jesuit graduates, therefore, should be people alive to their potential for service.

As a Catholic school in Belize, SJC serves the Diocese of Belize City and Belmopan in which it is situated.

St. John's College has a history of 137 years of service to the country. This history shows that over the years SJC, in the Jesuit tradition, has gone beyond the bounds of traditional education to offer new approaches to secondary and tertiary education. SJC is a part of an international network of Jesuit schools and is a member of the Association of Jesuit Colleges and Universities, drawing on the resources available.



Find out more:  
<https://iaju.org/>



Find out more:  
<https://ajcunet.edu/>



## OUR CORE VALUES

### Love in action

Reflectively engaging in acts of kindness and compassionately caring for the excluded other and the earth, our common home.

### Finding God in all things

Recognizing God actively laboring in and through creation and life circumstances to bring us to wholeness and freedom, cultivating gratitude for this gift and building a hope filled future.

### Social Reconciliation

Cultivating principled and courageous leaders who work collaboratively heal broken communities, inspire others and unite across all that divides us.

### Transformative Education

Developing the whole person (spiritually, ethically, intellectually, socially) forming our students to become analytical thinkers and innovative problem solvers who are responsive to the needs of our time.

## OUR EMBLEM

The logo of St. John's College shows wolves (lobos) resting on a pot (olla) hanging on a chain.



This image is from the family crest of St. Ignatius of Loyola, founder of the Society of Jesus. The pot represents the tradition of great generosity of the Loyola family, who after feeding family, retainers and soldiers, had enough for the wolves to

feed on the leftovers. Lobo-y-olla is a play on the family name Loyola.

Next to the crest are five bars which represent the five categories that describe the high expectations for both learners and teachers at Jesuit schools, namely:

### *Profile of the graduate at graduation*

1. Open to growth
2. Religious
3. Intellectually Competent
4. Loving
5. Committed to Justice



### *Profile of the Ignatian educator*

1. Animates the Ignatian vision
2. Models Ignatian pedagogy
3. Builds community and fosters collaboration
4. Care for the individual
5. Discerns ways of teaching and learning



The entire image is contained within a corona, which signifies the rays of the sun, representing the important role that Jesuit tradition and mission play in the apostolate of education. The three parts of the logo - the crest, the corona and the bars - recall the Holy Trinity, the vision which shaped the spirituality of St. Ignatius of Loyola.



# CALENDAR OF EVENTS

## Request for Change of Program Option May 3rd-6th, 2024

Email request for program change to [admissions@jc.sjc.edu.bz](mailto:admissions@jc.sjc.edu.bz). (must be done prior to submitting Confirmation of Acceptance Form and student must meet eligibility criteria)

## Deadline for Confirmation of Acceptance Form and Other Related Documents Thursday, May 16th, 2024

Make payment of \$150 confirmation fee; complete acceptance confirmation form and submit all related documents from the SJCJC portal to the Office of Admissions. Please ensure that you meet this deadline. If you fail to confirm, your space may be given to someone on the waiting list.

## New Student Registration for Summer Session II Tuesday, June 4th, 2024

Registration for Summer Session II, 9:00 am – 3:00 pm, at the Registrar's Office, Yorke Hall

- BIO 101 – Fundamentals of Biology
- CHE 101 – Fundamentals of Chemistry
- ENG 100 – Developmental English
- MTH 100 – Developmental Math
- MTH 101 – Fundamentals of Math (Bio/Chem majors only)
- MTH 105 – Algebra for the Sciences

Cost is \$175 per course plus \$60 registration and sjconnect fees. Students register for applicable course/s only.

## Disciplinary Probation Meeting June 4th-5th, 2024

Make an individual appointment with the Associate Dean of Student Affairs at [studentaffairs@sjc.bz](mailto:studentaffairs@sjc.bz) to attend an interview in the company of your parent/s between 9:00 am and 4:00 pm, if you were accepted on Disciplinary Probation status.

## Payment Deadline for Summer Session II June 5th, 2024

## Deadline for Certified Copy of Diploma Thursday, June 13th, 2024

Certified copy of high school diploma to be submitted to the Office of the Registrar in Yorke Hall.

## Summer Session II June 10th - July 22nd, 2024

### Orientation Week, Advising & Registration (Mandatory)

June 15th - June 20th, 2024

All students must attend at the Landivar Campus

- June 15th - Family & Institution Connect Day (Parents and Guardians are invited to attend)
- June 17th – Humanities & Education and Social Science Departments
- June 18th – Math & Science and Computer Science Departments
- June 19th – Business Department
- June 20th - Magis Day (All students)

### Landivar Scholarship Application Deadline Monday, June 24th, 2024

Deadline to submit Landivar Scholarship application for August - December 2024 in person or by email to [studentaffairs@sjc.bz](mailto:studentaffairs@sjc.bz).

### Accessibility Services Meeting June 25th to June 26th, 2024

Make an appointment with the Director of Accessibility Services at [accessibilityoffice@sjc.edu.bz](mailto:accessibilityoffice@sjc.edu.bz) if you are in need of accommodations or would like more information.

### August Semester Payment Deadline Friday, June 28th, 2024

Deadline for Full payment OR Payment Plan Installment in accordance with Payment Plan due dates. Payment can be made at any Atlantic Bank or Belize Bank countrywide.

### Prep Week: Foundations for Success August 5th to 9th, 2024

### Academic Probation Meeting August 5th to 9th, 2024

Attend meeting with Director of the Academic Support Office, if you were accepted on Academic Probation status.

### Commencement of Academic Year 2024-2025 Monday, August 12th, 2024

### Other Dates to Take Note August 12th - 16th, 2024

Rental of textbooks and purchase of school spirit merchandise at the SJC Bookstore. Distribution of Academic Bulletins and Student IDs.



# PAYMENT GUIDELINES

## PAYMENT PROCEDURES

The College policy on tuition and fee payment requires that registration for classes be finalized only after ALL tuition is paid. You are therefore reminded that registration is not complete until ALL tuition is paid. This requirement and the accompanying procedures are explained below.

During registration, the Finance Office, through the Office of the Registrar, will issue you an SJC pro forma invoice for payment. Payment for registration must be made at any branch of Atlantic Bank or Belize Bank countrywide. When paying, you must present the SJC pro forma invoice to the bank teller. The bank teller will record all this information for proper processing of your payment. Please ensure that the receipt you obtain from the bank has your ID number and name, as reflected on the pro forma invoice. You are advised to save the proforma invoice and bank receipt of payments for your record keeping.

If you do not make payment within the specified time frame, your registration will be canceled. When your registration is canceled, the space reserved for you in the particular classes you had registered are made available to other students. Once you have completed the registration process (registering and finalizing of full payment of tuition and fees), your name will be placed on the official class list. If your name does not appear on the official class list, you will not be allowed to enter the specific class.

If you are a returning student with arrears, you will be blocked from registering until full payment of ALL arrears is made. Once arrears are paid, you may then proceed with registration for the new semester and must pay ALL current tuition and fees.

The pro-forma invoice issued at registration is a preliminary invoice. Any adjustments to your bill for any changes made during the drop/add period will be made forthwith, and a new pro-forma invoice will be issued for the adjusted balance. You may at any time request a statement from the Finance Office.

If you (and your parents, if they are responsible for your tuition and fees) need to make arrangements for payment as allowed through the college payment plan system, you must make these arrangements with the finance officer within the time frame set by the Finance Office. Students applying for financial aid need to do so before the registration process begins.

## PAYMENT PLANS

The payment plan is rendered to students who are unable to meet full payment at the time of registration. This agreement is made personally between parent/guardian and the Finance Office. Students who pay their own tuition and fees are required to submit a letter from the parent/guardian confirming this.

Notwithstanding that you have selected a payment plan, you may pay the full amount of your outstanding balance at anytime. Students are able



# PAYMENT GUIDELINES

to undertake payments in two, three, or five equal payments. There is no payment plan agreement for summer sessions.

## TUITION & FEES AND REGISTRATION

Please note that registration is not considered complete until students have paid full tuition and fees.

Full tuition and fees, or the first installment on the payment plan, must be made no later than the posted dates. Students who do not pay full tuition and fees or make appropriate arrangements by the dates indicated will have their registration cancelled and will be blocked from registration, as well as receipt transcripts of grades, copies of diplomas, letters of recommendations, or credit at the bookstore. This information can also be found on the Admissions page of the school's website.

## TUITION ASSISTANCE & REIMBURSEMENT

Students whose employers, the Government of Belize, or any other sponsoring organizations have made arrangements with St. John's College's Finance Office to pay tuition and fees or cost of books should bring a signed letter of commitment from the sponsor to the Finance Office no later than five business days after registration. If the sponsor's commitment does not provide for full payment, the student is required to appropriately settle the balance ( either by paying the balance or using the payment plan system). All students who receive a scholarship after having paid at the time of registration will be reimbursed upon graduating.

Students who withdraw from classes no later than the last day of the official drop/add period set by the Office of the

Registrar will receive a refund of full tuition and fees. Students who officially withdraw from classes within the first three weeks of the semester are refunded 1/3 tuition only. No refunds are made after this time.

## FINANCIAL AID & SCHOLARSHIPS

Students receiving financial assistance from SJC must consult with the Associate Dean for Student Affairs to verify their financial assistance package. Students must have a current, approved SJC Financial Aid commitment or scholarship on file at the time of registration before any financial assistance can be applied to the payment of tuition and fees.

Students in their first year who passed three or more of the CSEC examinations, including English A and Mathematics, and are Belizeans by birth or nationality, must submit a copy of their CSEC results along with their social security card at the Finance Office to receive a tuition scholarship from the Government of Belize. To maintain the scholarship, students must earn a G.P.A of 2.5 or higher per semester. Students are responsible for all other fees and cost of books.

The Government of Belize provides tuition scholarships for students in their second year at the Junior College, as long as they achieve a successful pass in their first semester and a G.P.A of 2.5 or above in their second semester. The Finance Office requires that students wishing to access the tuition scholarship complete a Second Year tuition form provided by the Finance Office.





# TUITION & FEES

## Student Billing - Semester STUDENT BILL

	Full Time	Part Time
Tuition (per credit hour)	\$30.00	\$66.67
Mission Support Fee	\$40.00	\$10.00
Academic Services Fee	\$355.00	\$205.00
Student Services Fee	<u>\$372.00</u>	<u>\$185.00</u>
Total Fees	\$767.00	\$400.00
Other fees to be applied separately:		
Academic Bulletin	\$35.00	Only billed the 1st semester
Gradation Fee	\$200.00	Only billed the 2nd year 1st semester
Student ID Fee	\$15.00	Once every year

### CXC SCHOLARSHIP INFORMATION

Students who are awarded CXC scholarships must submit a copy of their CSEC results to the Finance Office no later than September 15, 2024 in order for the Ministry of Education to be billed on their behalf. Payments already made will be credited to these students' accounts once the corresponding payments have been received from the Government of Belize. Students must maintain a G.P.A of 2.50 or above to continue to enjoy this assistance.

### LANDIVAR SCHOLARSHIP INFORMATION

St. John's College Junior College offers financial assistance through Landivar Scholarships to make tertiary education available to qualified young men and women in Belize. Application forms for this scholarship are available from the Student Affairs Office or on the school's website. Students must apply for the scholarship each semester in which assistance is sought. The deadline for the application is June 24th, 2024.

### Tips for Parents

1. Hold frequent conversations with your son or daughter.
2. Be there for them when they need you.
3. Encourage them to get involved in extracurricular activities.
4. Learn more about their public lives and social media pages.
5. Be familiar with his/her schedule and the academic bulletin.
6. Become more familiar with college vocabulary and terminologies.



# COLLEGE TERMINOLOGY

## ACADEMIC PROBATION

When a student earns below a 2.00 GPA in any semester, he/she is placed on academic probation. This means that the student must sign a contract and improve his/her grades to be able to continue at the College. Students on academic probation are given fewer courses until their grades improve and are not allowed to withdraw without the approval of the Dean. After any 2 semesters on academic probation (including summer, if enrolled), a student may be dismissed from the college.

## CREDIT HOURS

This is the number of hours per week that a student meets for a course or program. Most students will take six courses every semester, and most courses meet for three hours per week. The average student is in class eighteen hours per week. This means that students have a lot of “free time”; encourage them to use this time wisely.

## HONORS

Students who earn a GPA of 3.00 to 3.49 are placed on Honor Roll. Students who earn a GPA of 3.50 to 4.00 are placed on the Dean’s List. Both groups of students are honored at assemblies and at graduation.

## SJC CONNECT

St. John’s College utilizes an online platform, [sjcconnect.sjc.edu.bz](http://sjcconnect.sjc.edu.bz), that serves as a course management and communication medium among instructors, students, and parents. Students are advised to note that this

online portal is also the college’s official grade management system.

## COURSE PLACEMENT

An incoming student may be required to take one or more remedial courses, such as MTH 100/101, CHE 100/101, or ENG 100/101. Such students may subsequently require an additional semester or summer session to complete his/her program.

## ACADEMIC ADVISING

Academic advising at the Junior College is intended to provide ongoing help in the transition from secondary to tertiary level and to help students stay on track in the program to which they have been admitted. Students are encouraged to familiarize themselves with academic requirements and procedures. Official academic advising begins during the student orientation and registration period. Mid-semester and end of semester reports are distributed via the academic advisors; this gives the advisors the opportunity to discuss academic performance and any problems students may be having.

## DROP/ADD

A student may drop or add a course without penalty on his/her academic record within the first week of the semester, known as the Drop/Add period. After this point, the student may withdraw from a course without academic penalty up until the last Thursday before the start of final examinations. Drop/Add and Withdrawal forms can be found in the Academic Bulletin or on the SJC Connect portal.



## GRADUATION

Students must apply for graduation, even when they do not plan to participate in the commencement exercises. All degree requirements must be 100% complete before the scheduled commencement exercises in order for a student to be eligible to participate and for degree conferral.

## PERSONAL DEVELOPMENT RECORD

In addition to the academic transcript, the college also records students' participation in extracurricular activities, community service, leadership positions and conduct.

## LEAVE OF ABSENCE

In adherence to institutional policy, a Leave of Absence is sought directly from the Dean in instances where a student finds it imperative to interrupt their academic program due to particular circumstances. Such leave spans no longer than two consecutive semesters, beyond which the formal readmission protocols of the college come into effect. It is imperative to note that failure to apprise the Dean of the need for a leave renders the request ineligible. The formal procedure entails the submission of a duly completed form bearing the Dean's endorsement, alongside comprehensive documentation outlining the specifics of the leave. Upon approval, the registrar procedurally withdraws the student from academic activities. Throughout the duration of the leave, the student refrains from attending classes or engaging in campus-related activities.

## REGISTRATION PROCESS

Registration for students accepted to St. John's College Junior College will take place in the month of June, on dates scheduled in the Academic Calendar. Each full-time student is assigned a faculty academic advisor who will assist him/her in selecting courses. Academic advisors make every attempt to give effective guidance on course selection and academic program requirements to students and to refer them to other College resources for help in other matters. However, the final responsibilities for meeting all academic requirements and registering for the appropriate courses for a selected program rest with the student.

The registration process entitles selecting courses enrolling in those courses, and paying the relevant tuition and fees. Once courses are selected and students have signed up for a set of courses for the semester, a preliminary invoice will be issued and payments must be made at the designated bank within the time frame specified in the academic calendar. The registration process is complete only when all tuition and fees are paid.

## GRADE POINT AVERAGE

Grade Point Average (GPA) is a score from 0.00 to 4.00 that a student earns at the end of each semester. It can be interpreted as follows:

- 4.00 = A
- 3.50 to 3.99 = B+
- 3.00 to 3.49 = B
- 2.50 to 2.99 = C+
- 2.00 to 2.45 = C
- 1.00 to 1.99 = D
- 0.00 to 0.99 = F



# STUDENT AFFAIRS



## STUDENT CODE OF CONDUCT

Any act which violates any stated student right or any tenet of the code of conduct will merit a disciplinary response. Any act that results in the violation of the national laws for which a student may be detained by the police will prompt appropriate administrative investigations. In the event that there arises ambiguity or need for clarification such interpretation or clarification will be determined at the discretion of the Dean or Associate Dean for Student Affairs.

Students are expected to display a level of professionalism indicative of an institution of higher education. This includes, but is not limited to, word choice, tone of voice, and other repertoire of expression with students, lecturers, and staff of the school.

## DRESS CODE

Students are required to adhere to the prevailing standards of good judgement in their choice of attire and are expected to conduct themselves in a way that best represents themselves and the college. Below are some guidelines:

- Dresses, skirts, and trousers must fall below the knee. Absolutely no cut up jeans for females or males is allowed.
- Shirt, blouses, and dresses must have sleeves. Strapped, strapless, halter top, low cut, tank tops, and undershirts used as outer-wear are not allowed.
- Appropriate outdoor footwear should be worn at all times. Slippers are not allowed for either male or female students.
- The student ID card is non transferable and should be visibly worn by the student at all times while on campus.

## EMAIL

Students are expected to utilize the school email address assigned to them at orientation. This will be the official means of communication for the duration of their academic experiences. It is the responsibility of the student to check their email frequently in order to stay informed of important information.

## STUDENT LIFE

St. John's College Junior College has a vibrant and energetic student life program. A core principle of Jesuit education is the emphasis on holistic education: mind, body and spirit. These principles are fulfilled by the MAGIS Center, which encompasses student support offices that create and execute programs and activities tailored to all students. SJCJC's student life brings all these together by offering:

### Student Clubs/Organizations

- Chess Club
- B.I.O.N.I.C Club
- Campus Ministry Club
- Anime & Gaming Club
- Student Government
- Oceana Wavemakers Club
- Servant Leadership Club
- Red Cross Club
- Model UN Club
- Siblings Club
- Travel Club

### Athletic Teams

- Volleyball
- Basketball
- Football
- Track & Field

## CAMPUS RESOURCES

- Library
- Snyder's Field
- Accessibility Support Office
- Bookstore
- Music Center
- Academic Support Office
- Paige's Cafe
- Art Center
- Student Life & Athletics Office
- Fordyce Chapel
- Student Center
- Common Spaces & Pavilion
- Computer Labs
- Counselling Center
- Landivar Gymnasium
- Campus Ministry



## CLASS SCHEDULE & MODULE

At St. John's College Junior College, classes run from 8:00 AM to 8:15 PM, designed to accommodate working individuals. Three-credit courses are scheduled either on Mondays, Wednesdays, and Fridays for 50 minutes each, or on Tuesdays and Thursdays for 75 minutes each. The standard mode of instruction is face-to-face synchronous, although there are select courses offered in an online synchronous format. The availability of adjunct lecturers determines the delivery method for these specific courses.

## INSTITUTIONAL STUDENT LEARNING OUTCOMES

All academic and co-curricular programs of St. John's College Junior College are designed, implemented and assessed to foster the development of knowledge, skills and values in students. The learning outcomes for all students are as follows:

1. Speaking and Writing Skills
2. Quantitative Skills
3. Comprehensive Skills
4. Critical Thinking and Problem Solving Skills
5. Information & Technological Literacy
6. Personal & Interpersonal Skills
7. Aesthetic Sensitivity
8. Spiritual Integrity
9. Ethics
10. Citizenship, Leadership and Commitment to Justice
11. Disciplinary Grounding

## REQUIREMENTS FOR THE ASSOCIATE DEGREE

Prospective graduates must complete all of the following requirements in order for the associate degree in their respective program to be conferred.

1. Pass all courses with a grade of C or above.
2. Achieve a cumulative Grade Point Average of 2.00 for all courses at the Junior College.
3. Complete at the Junior College a minimum of sixty percent (60%) of the credit hours required for the degree.
4. Transfer no more than a maximum of thirty (30) credit hours of study from other institutions (with approval).
5. Complete and submit an Application for Degree Completion by the date set on the official SJJC Calendar.
6. Fulfill all financial and other obligations to the College before graduation.
7. Complete one hundred (100) hours of community service before the date set on the official SJJC Calendar.



# CONTACT US

## Main Contact

223-3731 | 223-2922 | 223-1442

## Administration

<b>President</b>	Dr. Mirtha Peralta 223-3732
<b>Dean</b>	Mrs. Solangel Alvarado Ext. 1122
<b>Associate Dean, Student Affairs</b>	Dr. Marcia Bouloy Ext. 1147
<b>Associate Dean, Academic Affairs</b>	Mrs. Aloma Hall Ext. 1158
<b>Admissions &amp; Enrollment Director</b>	Ms. Lydia McCoy Ext. 1127

## Student Support Offices (MAGIS Center)

<b>Academic Support Director</b>	Ms. Kristy Varela Ext. 1120
<b>Accessibility Director</b>	Mrs. Christie Cobb Ext. 1160
<b>Student Life &amp; Athletics Director</b>	Mr. Carson Perrote Ext. 1451
<b>Campus Ministry Director</b>	Fr. Jeremy Zipple, SJ Ext. 1161
<b>Campus Ministry Assistant</b>	Jason Cutkelvin Ext. 1161
<b>Counselor</b>	Ms. Shantel Diego Ext. 1146

## Academic Chairpersons

<b>Business</b>	Mrs. Rosalinda Reyes Ext. 1112
<b>Social Sciences</b>	Mrs. Zaira Estrada Ext. 1124
<b>Math &amp; Sciences/ Computer Sciences</b>	Mrs. Darlene Peters Ext. 1133
<b>Humanities &amp; Education</b>	Mrs. Samantha Terry Ext. 1141

## Campus Support Offices

<b>Accountant</b>	Ms. Dorita Herrarte Ext. 1113
<b>Registrar</b>	Mrs. Odilia Pech Ext. 1168
<b>IT Director</b>	Ms. Stacy Sutherland Ext. 1192
<b>Book Store</b>	Mr. Andre Nicholson Ext. 1156
<b>Administrative Assistants</b>	Mrs. Margarita Blanco Ms. Vanisha Aldana Ext. 1123



[www.sjc.edu.bz](http://www.sjc.edu.bz)

