



## Technical Requirements for Online Classes



Under the Mandate of the Ministry of Education (5 August, 2020), face-to-face classroom instruction cannot be conducted on campus or at any other location until further notice. Therefore, all classes will be conducted online which requires all students to meet online class specifications.

In signing this agreement, I agree to adhere to the terms of this contract for online instruction at St. John's College Junior College.

I am hereby agreeing to the following:

1. I will have regular access to a digital learning device preferably desktop computer, Chromebook, or laptop with a reliable internet connection.
2. I understand that if I am using a mobile digital device such as a cell phone or tablet, the format and accessibility may be different at which point it is my responsibility to acquire class content and complete any class assignments or assessments as specified by my class instructor.
3. I understand that individual courses may have additional software requirements that are my responsibility to acquire. This may include video or audio playing software or a specific software application. Most courses require word processing software. In some instances, it may be necessary for some users to upgrade their Flash or Java versions.
4. I will use **ONLY** the 'SJC.bz' student email to join and access class sessions on Google Classroom and Google Meet.
5. I will have a webcam and microphone (built-in or external) and will use them in **ALL** class sessions.
6. I agree to turn on my camera for the duration of the class time.
7. I will have a connection to network with reliable internet connectivity.

8. I will have a reliable internet browser (Chrome, Firefox, etc) with pop-up blocker disabled.
9. I have read the Addendum for St. John's College Junior College Online Classroom Protocols effective 18 August, 2020.
10. I understand that as the time goes on, some of the requirements may be subject to change by the administration of St. John's College Junior College at which time I will be notified of these changes.

I have read this form, and I am aware that I am being asked to abide by the expectations of the online course. I have had the opportunity to ask questions and have had them answered to my satisfaction. By signing this agreement, I agree to abide by the contract above. I agree that this form will be filed for reference.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

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For Students under 18 years of age

On behalf of my child, I have read this form, and I am aware that my child is being asked to abide by the expectations of the online course. I have had the opportunity to ask questions and have had them answered to my satisfaction. By signing this agreement, I agree to have my child abide by the contract above. I agree that this form will be filed for reference.

Parent's Signature:

Date:

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Parent's Name:

Student's Name:

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