



St. John's College Landivar Scholarship Application Form

What is the Landivar Scholarship Program?

Each school year, income from the Landivar Scholarship Fund is used to provide assistance to students who qualify for financial aid. The Landivar Scholarship Fund, established in the 1950s, assists needy and qualified students through the program each year. In return for the assistance received from the College, students who are awarded Landivar Scholarships are expected to make a commitment of service by carrying out specific duties assigned by the Associate Dean for Affairs and are supervised by designated faculty supervisors. Such service may include providing assistance as student assistants in one of the school offices, including: the Dean's Office, the Academic Affairs Office, Student Affairs Office, Library, Science and Computer Labs.

Students must maintain the minimum of a **2.5 G.P.A.** in semester work and complete a minimum of ten (10) hours assistance at assigned campus locations each week. These hours will be documented on a general time sheet, which is signed by both student and supervisor at each session.

Students must apply every semester because a task appraisal will be done at the middle and at the end of the semester by location supervisors. The evaluations are reviewed by the Financial Aid Committee at these times. Students must adhere to the Student Code of Conduct of the College as outlined in the Student Handbook. Students who are placed on suspension for disciplinary issues risk losing the award. The ultimate decision will be made by the Dean of the College. Please note that failure to adhere to a scheduled time can result in financial consequences. Students must be professional at all times, especially when doing their assigned projects.

Only students who have been accepted into St. John's College Junior College will be considered for a Landivar Scholarship.

Who qualifies for the Landivar Scholarship Program?

The Landivar Scholarship may be approved to cover a portion of the cost of approximately \$500.00 for a full-time student (12 credit hours or more per term/semester) or (9 credit hours or more per term/semester) for a part-time student. The Landivar Scholarship is based on academic merit **and** financial need. To qualify for this scholarship, students must have a minimum GPA of 2.5 and must provide evidence of financial need (e.g., income tax TD4 forms from parents or guardians). Students who are awarded Landivar Scholarships **must apply each semester** and must continue to meet the academic merit and financial need criteria in order to retain their Landivar Scholarship each semester.

Note: Students who receive substantial financial aid from another source may have his/her application denied by the Financial Aid Committee after submission.

Application Process

Students interested in applying for a Landivar Scholarship are to complete the application form and submit it along with the supporting documentation and a personal statement to:



Landivar Scholarship Committee

Student Affairs Office

Yorke Hall

St. John's College

Monday to Friday: 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.

Application Deadline: June 23rd, 2025

SJC JC - Landivar Scholarship Program Application Form

Instructions: Complete Sections I, II, III, IV of the application form and submit it along with the supporting documents and a personal statement.

SECTION I – PERSONAL DATA

- 1 a. Name: _____ 1 b. Age: _____
(Last name) (First name) (Middle Name)
2. Home Address: _____
(Street) (City/Town) (District)
3. Telephone: ____/____ 4: E-mail Address: _____
(home) (mobile) (please print legibly)
5. High School: _____ 6. Employer: _____ 7. Phone: _____
(for working students only)
8. Program and major into which you were accepted: _____
9. Term/Semester: _____
(first, second, third, summer)

SECTION II: PARENTAL/GUARDIAN/SPOUSAL DATA

10. Name: _____ **Relationship to Applicant:** _____

Home Address: _____

(Street)

(City/Town)

(District)

Telephone: _____/_____ E-mail Address: _____
(home) (mobile)

Employer: _____ Job Title: _____ Annual Salary \$ _____
(if applicable) (if applicable) (if applicable)

11. Name: _____ **Relationship to Applicant:** _____

Home Address: _____

(Street)

(City/Town)

(District)

Telephone: _____/_____ E-mail Address: _____
(home) (mobile)

Employer: _____ Job Title: _____ Annual Salary \$ _____
(if applicable) (if applicable) (if applicable)

12. How many dependents (persons under 21, over 65 or with a disability) live with your spouse/guardian/parent?

Name	Age	Relationship to Person

13. How many of these dependents are attending school?

Primary _____ High School _____ Junior College _____

SECTION III – SUPPORTING DOCUMENTATION:

1. Provide an Income Tax Statement of Emoluments (TD4) or a Certificate of Assessment to verify some for the financial year ending December 31st 2024 for each parent or guardian listed above. (These statements/forms are available from the Income Tax Department for both employed and unemployed persons). PLEASE NOTE THAT YOUR APPLICATION WILL NOT BE CONSIDERED UNLESS VERIFICATION OF PARENT'S/GUARDIAN'S (for minors only) OR APPLICANT'S (adult students) INCOME IS PROVIDED.

2. Copy of High School transcript (for new applicants only) or Grade Report (students reapplying)

3. Copy of your Junior College acceptance letter (new applicants only)

SECTION IV: WORK CHOICE

Please indicate which of the following assignments you are applying for. Please indicate which assignment is your first, second and third choice:

_____ Library Assistant (2 positions): Supports daily library operations, including shelving books, assisting students with locating resources, maintaining quiet study areas, and helping with circulation services under librarian supervision.

_____ MAGIS Center Assistant (4 Positions): Assists in organizing and promoting student formation programs. Provides administrative support and helps prepare materials for events and outreach activities.

_____ Dean's Office Assistant (2 Positions): Provides clerical and logistical support to the Dean's Office, including filing, photocopying, data entry, and assisting with student academic inquiries. Helps coordinate academic events and meetings as needed.

_____ IT Office Assistant (2 positions): Supports the IT department with basic technical tasks, including computer lab maintenance, assisting users with troubleshooting, and managing inventory of equipment and supplies. May help with digital recordkeeping and setup for campus tech events.

_____ Student Life & Athletics Office Assistant (2 Positions): Assists with student engagement programs, club coordination, athletics events, and ID distribution. Supports office communications, event preparation, and maintains records for student organizations and house activities.

_____ President's Office Assistant (2 positions): Supports the President's Office with a focus on assisting the Human Resources and Marketing departments. Duties include helping with record keeping and document organization for HR, and supporting the Marketing Office in the Media Room by assisting with content creation, event coverage, and promotional material preparation.

SECTION V: PERSONAL STATEMENT

Write a 2 page essay (double spaced) on why we should give you the Landivar Scholarship.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____